3. MERCHANTS FOODSERVICE SUPPLIER SCORING

3.1 Monthly Supplier Progress Email

An email containing a summary scorecard is sent on the last Tuesday of every month to all contacts listed for a supplier. If you are an existing supplier and do not currently receive the monthly email, please contact the Merchants Foodservice Primary Data Synchronization Contact listed in section 1.1 of this document to be added as a contact for Merchants Foodservice.

Merchants Foodservice Supplier Scorecard

10/13/2021

Supplier	Sample Supplier, Inc.
Complete Item Score	95.6%

Supplier GLN:	0719303000005
Total Hierarchies Published:	181
Total Items:	181
Complete Items:	173
Food Items:	180
Non-Food Items:	1
Items Matched to Recipient Items:	140

	Item Count	% Total Items
GDSN Compliant:	169	93.4%
Images:	174	96.1%
Benefits/Features:	180	99.4%

	Food Item Count	% Total Food Items
Storage:	180	100.0%
Preparation/Cooking:	179	99.4%
Nutrition Facts:	180	100.0%
Ingredients:	180	100.0%
Allergens:	179	99.4%

Additional Information

Merchants Implementation Guide   https://www.1worldsync.com/community/find-a-trading-partner/merchants-foodservice/

For questions contact   GS1Compliance@merchantsfoodservice.com

Note: Please do not reply to this automated email message.

<u>Notes</u>:

- Total Hierarchies Published = Count of physical hierarchies published by supplier
- Total Items = High level GTINs below pallet level - e.g., could be multiple supplier items on a mixed pallet
- Complete Items = supplier items that have a pass in all categories for food or non-food (as applicable)
- Food/Non-food Items are determined by GPC code (e.g., GPC codes within the Food and Beverage class are considered food).

<u>Rules</u>

Food Items: Based on GPC code (e.g., GPC codes within the Food and Beverage class are considered food)

Non-Food Items: Based on GPC code

GDSN Compliant: A trade item must specify all mandatory GDSN attributes and pass all GDSN validations

Images:A trade item must specify the following GDSN attributes for at least one level within the item hierarchy: typeOfInformation = PRODUCT_IMAGE, uniformResourceIdentifier (image URL), filename, fileFormatName

Marketing Benefits/Features: A trade item must specify the GDSN attribute: tradeItemMarketingMessage in English or at least one instance of featureBenefit in English within the item hierarchy

Storage: A trade item must specify the GDSN attribute: consumerStorageInstructions in English within the item hierarchy

Preparation/Cooking: A trade item must specify the following GDSN attributes for at least one level within the item hierarchy: preparationType and preparationInstruction

Nutrition Facts: A trade item must specify the following GDSN attributes for at least one level within the item hierarchy:

- servingSize & UOM
- servingSizeDescription
- numberOfServingsPerPackage
- preparationState
- one or more nutrients using these attributes:
  - nutrientTypeCode
  - measurementPrecision
  - quantityContained & UOM and/or percentageOfDailyValueIntake

  OR nutrientRelevantDataProvided = True/Yes if no nutrients provided

Ingredients: A trade item must specify the GDSN attribute: ingredientStatement in English within the item hierarchy

Allergens: A trade item must specify the following GDSN attributes for at least one level within the item hierarchy: allergenSpecificationAgency & allergenSpecificationName as well as allergenTypeCode & levelOfContainment for each of the "Big 8" allergens. The "Big8" includes: Peanuts, Tree Nuts, Eggs, Milk, Fish, Crustacean or Molluscs, Soy, and Wheat. If a claim is not made for all eight allergens, the isAllergenRelevantDataProvided attribute must be published

3.2 Supplier Self-service Report Access

Recipients of the Merchants Foodservice monthly emailed progress reports can access a detailed item score report in a self-serve manner using the Merchants Foodservice Services portal (http://merchantsfs.syncpdi.com). The report provides detailed information about the status of your items to help you provide complete and accurate information.

The following report is available:

•   Supplier **Item Score** Report – The Supplier Item Score report lists all items published by a supplier along with the category scores for the item.

It is keyed by items below pallet levels (i.e., usually cases), so if a mixed pallet is published by the supplier, multiple items will be listed. The "Published GTIN" provides a higher level GTIN (e.g. pallet) that was published by the supplier, if there is one, along with any CIC message returned to the supplier (with validation issues).

To access the report, please follow these steps:

1.   Click the "Request Reports" link in the monthly email or go to http://merchantsfs.syncpdi.com .

2.   Enter your email address and click Enter.

*Note: You must be listed as a contact for the monthly email to access. Please contact GS1Compliance@merchantsfoodservice.com if you are not able to view the reports.

3.   On the Welcome screen, click the "Request Report" option. Choose the report you want to receive. Click Submit.

4.   You will receive an email to let you know the report is complete and provide an access code to retrieve the report. Go back to the services portal and click "Back" to return to the Welcome screen.

5.   Click the "Retrieve Report" option and enter the access code emailed to you. Click Enter.

6.   Click the Download link next to the report. This will download the report in an Excel file.